

Monthly Meeting Minutes - Sept 4th General Meeting.
AGM 9.00am, General Committee meeting 9.30am

[Link to Previous Minutes](#) - July Minutes -

[Link to Presidents Report - August](#) - No meeting in August due to committee absence

Date/Time: Friday September 4th 2026

General Committee Meeting: 9.30am

Venue: Sunday School Hall, 58 Cressy Street, Deniliquin

Attendance: Bob Johnson, Kathy Simpson, Ginny Reid, Karen Bradford, Sivonne Binks, Jan Byrne, Dedrie Prochilo, Jane Bradford, Mystie Hogan, Kim Maver, Bobby Murphy, Kate Butler, Simone Dudley, Pam Wettenhall (late), Issie Hutton (late)

Apologies: Lou Graham, Marg Bull, Louise Blomfield, Francie Cullenward

Confirmation of previous Minutes:

Moved: Karen Bradford Seconded: Kate Butler

Presidents Report:

(Key monthly activities, priorities, governance, funding or external liaison updates, achievements, issues to discuss)

[Presidents Report](#)

Treasurer's report:

(Financial summary, budget vs actuals, projections, outstanding matters)

[Treasurers Update](#) - Link to financials

Discussion Items for Committee Decision:

- Mobile Walls - Committee provided approval for mobile walls - large and small. Moved Ginny Reid, Seconded by Karen Bradford
- Sales Desk - Committee discussed - and agreed to not proceed with the Sales desk. Proposed that Anthony may be able to design a desk fixture with branding to enable concealing of items. Ginny to email Anthony re this and mobile walls.

- Exhibition Registration Form process - the only registration form is for EAP and Art in Focus Exhibition.
- EAP 2027 (Kim Maver, Kate Butler, Jane Bradford, Mystie Hogan, Kathy Simpson, Ginny Reid, Simone Dudley - Sivonne to hand over EAP details Wednesday 16th at 9.30am)
- SQUARE - Look at bar code technology as an add on option for managing sales - Kathy to look into it and provide information to next meeting.
- ERAS representatives & ways of working with committee - Louise Blomfield nominated as key contact for Gallery/ Exhibitions
- Cancellation Terms policy for workshops DRAFT (see attached at end of agenda) and decision on where to publish (website and bookings T&C) - Ginny moved,
- Workshop Role support - Kate Butler volunteered to support Karen in the workshop role. Karen has support from Sivonne and Mystie already and Kate can join to form a workshop subgroup to promote decision making, planning and implementation of workshops. Support for managing hosting, feedback forms, collating information etc. Survey required to help promote thinking on 2027 workshop planning.
- Key People identified - update Whats App list and email list
- Frame workshop update - Ginny - great event with much to offer. Reframing old frames is a great bonus at a reasonable cost.
- Printer - Committee concerned that printer requires replacing. Jane will look into a quote for a new printer - (laser printer discussed)
- Whats App - We have a whatsapp community and have sub groups. Sivonne explained functions, Kate Butler will work with Sivonne and others to support the Whats App changes.
- Discussion on grants for marketing workshops- Ginny to follow up.
- Workshop recording (video and audio) is not permitted by attendees without consent.

Correspondence:

(Key monthly correspondence- Simone)

Email invitation from Bendigo Art group - some will be attending River exhibition opening
 Bridie - invitation from the Peppin for any artists interested - the gallery is available to hang their art
 Donation to Denilquin Hospital - painting purchased by Rotary and ERAS for donation

Workshops Update:

(Update provided by Karen)

Workshop Summary

Karen outlined artists for 2027 & proposed a summary of ideas and options to the committee. The committee agreed that 8 workshops a year is the ERAS limit. A survey will be sent to all members for more input into the workshop calendar.

The committee agreed that the workshop sub group (Karen, Sivonne, Mystie, Kate) will propose for 2027 following survey results and follow up brainstorming on ideas.

Key Action Items for this meeting:

	Key Action Items	Responsible	Due Date	Progress Notes
	Grants - look for more for marketing	Ginny	Sept	

	Mobile Walls Approval/ Anthony to quote on table fixture	Ginny	September	
	DRAFT Cancellation Policy Approved by the committee and Sivonne updated to Try Booking	Committee		Completed
	Update Google Group email list for committee, Kate to update Whats App groups	Slmone, Kate	September	Completed
	Jane Bradford to obtain quote for Laser printer	Jane	September	
	SQUARE - Bar code technology to support gallery to be looked into for next meeting	Kathy	September	
	Workshops survey to be created and distributes	Karen/ Sivonne	September	
	Workshop recording is not permitted without ERAS and Artist consent. This will be added to T&C and workshop processes.	Sivionne / Karen	September	

Meeting closed at 10.40am

Next meeting Friday Oct 2nd - 9.30 am @ Sunday School Hall or the gallery (First Friday of month)

DRAFT Workshop Cancellation and Refund Policy - For Committee Approval

Workshop places are booked and paid for well in advance, often up to 12 months ahead, and fees are set based on the artist's agreed charges and workshop costs. **A minimum of 4 weeks notice of cancellation is required to receive a full refund.**

Cancellations received **less than one month before the workshop are not eligible for a refund.** Participants may, however, transfer or sell their place to another person. Edward River Art Society is happy to assist by promoting the available place through our networks where possible.

Exceptional circumstances: In exceptional circumstances, such as serious illness, injury or an accident, the Committee may consider a refund or other arrangement on a **case-by-case basis**, at its discretion. Supporting information may be requested where appropriate. The consideration of exceptional circumstances does not guarantee a refund.

We appreciate your understanding that these arrangements are necessary to meet our commitments to visiting artists and to ensure workshops can continue to be offered at sustainable prices.